



Apple Playschools Board Meeting Minutes

Date	Tuesday, June 21, 2022
Location	Zoom
Board Attendance	Lilly Connett, Patricia Alvarez de Fallon, Amanda Bloomfield, Ricky LaFosse, Whitney Tarver, Lauren Gwin, Katie Pieper, Sam Larson
Staff/Public Attendance	Etta Heisler
Meeting Chair	Etta Heisler
Time	5:45pm – 7:40pm

Agenda Items:

1. Opening Practice (5 Minutes)

- a. Personal or Professional Good News

2. Approve May Meeting Minutes (5 Minutes)

- a. Board vote to approve May 2022 minutes - unanimously approved

3. Questions about Finance and Board Report (15 minutes)

- a. Discussed May financials and the June Board Report. Updates included:
 - i. Summer camp is sold out, now in its second week with everything going well
 - ii. Roofing work has been scheduled for week of inservice (no closure necessary)
 - iii. Licensure, insurance, and Great Start to Quality accreditation efforts are moving forward
 - iv. Additional child care stabilization grant is incoming
 - v. Errors identified in annual budget, further discussion below
 - vi. Mud day review, met each thousand-dollar matching efforts

- vii. Exploring potential center expansion opportunities with available spaces to increase capacity
- viii. PTO policy variance discussion

4. Identified Issues for Discussion (50 Minutes)

- a. VOTE REQUESTED: Approval of staff request for variance of PTO policy
 - i. Board vote to approve staff member variance request from PTO policy - unanimously approved
- b. Budget Amendments and Adjustments
 - i. Certain formulas did not carry over to summary page of annual budget
 - ii. Errors, which should have reflected in a larger deficit budget when voted on, are now fixed
 - iii. Surplus over current year now largely account for those additional expenses, putting us at roughly the same expected financial position
 - iv. Discussed sharing budget review earlier with finance committee or unique budget committee before brining to full board
- c. Mud Day Update
 - i. One week left with another \$1,000 match opportunity with about \$4,000 left to reach goal
- d. Scholarship Committee Update
 - i. Lauren and Etta shared updates from committee meeting, including:
 - 1. awards for staff and families so far
 - 2. one applicant did not meeting
 - 3. size of scholarship was decreased over previous year due to smaller total scholarship fund
- e. Insurance Update
 - i. Seeking new quotes in an effort to receive lower rate for liability insurance after increased costs with existing plan last year
 - 1. Ricky will help review quotes and policies
 - ii. Health Insurance Committee to form with Lauren and Lilly
- f. Board Recruitment Updates & Next Steps

5. Next Steps & Questions (Remaining Time)

- a. By Monday, July 11, all directors and Etta will contact at least one prospective director