



Progressive Early Education for Social Change

## Apple Playschools Board Meeting Minutes

<b>Date</b>	<b>February 19, 2019</b>
<b>Location</b>	<b>Ann Arbor District Library - Westgate Branch, Meeting Room A</b>
<b>Board Attendance</b>	<b>Pete Blank, Nimish Ganatra, Amanda Massey, Stephanie Moore, Ann Stalhandske</b>
<b>Staff/Public Attendance</b>	<b>Jessica Carter</b>
<b>Time</b>	<b>5:30-7:30 pm</b>

- 1. Official Call to Order - 5:45 pm**
- 2. Meeting Chair - Pete Blank**
- 3. Executive Director Report**
  - a. Enrollment update
  - b. Operations update - hiring going well
- 4. Financial Report**
  - a. Financial document review - newly able to compare budget to actuals
  - b. Property tax discussion - ED working on appeal decision for 501c3 exemption
- 5. Board Business - Old**
  - a. Website bios and pictures updates - Maria to post board member bios and pictures.
  - b. Board vote to approve January minutes.
    - i. Motion to vote, seconded, motion passed.
  - c. Process for minutes approval - moving forward, the board will approve meeting minutes during the subsequent board meeting. Approved minutes will continue to be posted to the AP website.
  - d. Discussion of board meeting annual schedule
    - i. Work to incorporate strategic plan calendar into draft annual schedule
    - ii. Discussion around when Admin/PDs can attend board meetings
      1. PDs to present "state of schools" when attending meetings
    - iii. Board will work to finalize annual meeting schedule for review during March meeting
  - e. Recruitment Updates
    - i. ED is continuing discussions with one prospective board member with Real Estate background
  - f. March 12 community meeting update
    - i. Board to arrange for Stars Mediterranean food - Nimish and Jessica to take lead
    - ii. ED will send annual presentation to board for review



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- g. Amanda to reserve board meeting space for March 21
- 6. **Board Business - New**
  - a. Board officer voting
    - i. Board vote to elect Nimish Ganatra as interim board president
      - 1. Motion to vote, seconded, motion passed
    - ii. Board to vote to elect Stephanie Moore as board secretary
      - 1. Motion to vote, seconded, motion passed
    - iii. Pete will work with Nimish and Stephanie during officer transition
  - b. Discussion of board policies vs school operations policies - winter weather, etc
  - c. Agenda item for next board meeting - ED to give overview of existing Strategic Planning process
- 7. **Meeting Adjourned - 7:30 pm**