



Progressive Early Education for Social Change

Apple Playschools Board Meeting Minutes

Date	December 10, 2018
Location	Conference Call
Time	5:30-7:15 pm
Board Attendance	Amanda Massey, Dianne Curry, Pete Blank
Staff/Public Attendance	Jessica Carter

- 1. Official Call to Order - 5:30 pm**
- 2. Introductions** (staff and board members)
 - a. Roll Call
- 3. Meeting Chair** - Pete Blank
- 4. ED Report**
 - a. Enrollment update: discussed new enrollment and barriers
 - b. Operations update: discussed leveraging classroom space at all three schools
 - c. Opportunities for board and ED professional development at NEW center
- 5. Financial Report**
 - a. ED to send P&L later in week once month is closed out. Look to hold board meetings in third week of month moving forward to allow for use of new Quickbook reporting process.
- 6. Board Business - Old**
 - a. Community meeting proposed for March - potentially host at Ann Arbor City Club
 - b. Continuing to work on updating Board materials - handbook, assessment, annual agenda
 - c. Parent Policy was approved as written
- 7. Board Business - New**
 - a. January meeting set - reserve room at AADL
 - b. Board to call and thank Giving Tuesday donors
 - c. Ongoing recruiting efforts for January and beyond
- 8. Adjourn - 7:30 pm**