



## Apple Playschools Board Meeting Minutes

<b>Date</b>	April 20, 2021
<b>Location</b>	Zoom
<b>Board Attendance</b>	Mike Allerdig, Lilly Connett, Patricia Alvarez de Fallon, Amanda Bloomfield, Ricky LaFosse
<b>Staff/Public Attendance</b>	Etta Heisler
<b>Meeting Chair</b>	Etta Heisler
<b>Time</b>	5:45pm – 7:40pm

### Agenda Items:

- 1. Opening Practice (5 Minutes)**
- 2. Approve March Meeting Minutes (5 Minutes)**
  - a. Board vote to approve March 2021 minutes - approved unanimously
- 3. Enrollment & Operations Updates (10 minutes)**
  - a. Summer camp registrations are progressing well, with about 50% of the spots filled
  - b. Hiring still ongoing
    - i. MZ: Posted Position for Asst. Director
    - ii. GA Upper: Interviewing for OS Apprentice teacher, long-term sub through ECE Sub Hub booked through May
    - iii. GA Lower: Hired PT flex and onboarding has begun. Interviewing for shared, permanent sub with Upper School.
  - c. Facilities and Maintenance - gate repair work planned for spring break and bathroom, deck, and parking lot planning/contracting is ongoing
  - d. Grant work - shortlist being created for prioritizing grant applications
- 4. Financial Report (10 Minutes)**

- a. Treasurer Update and Questions - under budget this month with legal/professional fees now expected to be split over coming months
- b. Noted PPP loan forgiveness updates
- c. Reviewed FY21 cashflow projections - projections have generally been higher than actuals; however, food/related expense projections have been raised
- d. Discussed possible timeline for extending hours back to pre-COVID schedule

**5. Identified Issues for Discussion (60 Minutes)**

- a. Board members shared reflections from strategic planning and recruitment calls with Catchafire volunteers
- b. Proposed approaches to strategic and developmental planning
- c. Discussed next steps for moving forward with board fellowship opportunity
- d. Discussed marketing opportunity with Brick Magazine