



Apple Playschools Board Meeting Agenda

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| Date | February 16, 2021 |
| Location | Zoom |
| Board Attendance | Mike Allarding, Lilly Connett, Patricia Alvarez de Fallon, Amanda Bloomfield, Ricky LaFosse, Whitney Tarver |
| Staff/Public Attendance | Etta Heisler |
| Meeting Chair | Etta Heisler |
| Time | 5:45pm – 7:40pm |

Agenda Items:

1. Opening Practice (5 Minutes)

- a. Personal or Professional Good News

2. Approve December Meeting Minutes (5 Minutes)

- a. Board vote to approve January 2020 minutes - unanimously approved

3. Enrollment & Operations Updates (10 minutes)

- a. Discussed spring and summer recruitment progress
- b. Discussed staff expectations and support efforts as enrollment increases
- c. Facilities/maintenance updates provided, including review of current cleaning company and anticipated facility improvement needs at each location
- d. Noted that state licenses (paper copies) have been received
- e. Discussed upcoming HR training opportunities
- f. Noted staff 360 reviews are in progress and nearing conclusion
- g. Provided updates with grant research and internal controls

4. Financial Report (10 Minutes)

- a. Issue reported with lack of accrual accounting with current tracking
- b. Overview of budget/actuals

5. Identified Issues for Discussion (60 Minutes)

- a. Discussed Board Fellowship with Business+Impact opportunity
 - i. Brainstormed projects and covered logistics
 - ii. Set intention to bring up projects and identify potential mentor by March board meeting
- b. Outlined board work projects and priorities for 2021
 - i. Board recruitment, needs matrix, board expert calls (via Catchafire)
 - ii. Updates to bylaws
 - iii. Catchafire project opportunities and limitations
- c. Discussed tuition increase scenarios for 21-22 school year
- d. Considered options for families on extended day contracts

6. Next Steps & Questions (Remaining Time)

- a. Reminder: Donor thank you event THIS SATURDAY, 2/20 at 3pm
- b. Community Meeting: March 10 at 7pm, pick up dinner from Taormina's on Stadium to receive a 20% donation to Apple Playschools!
- c. Second term
- d. Catchafire calls
- e. Thinking about follow up