



Apple Playschools Board Meeting Agenda

Date	WEDNESDAY, February 16, 2022
Location	Zoom
Board Attendance	Mike Allarding, Lilly Connett, Patricia Alvarez de Fallon, Ricky LaFosse, Whitney Tarver, Lauren Gwin, Sam Ashley (Board Fellow)
Staff/Public Attendance	Etta Heisler
Meeting Chair	Etta Heisler
Time	5:45pm – 7:40pm

Agenda Items:

1. Opening Practice (5 Minutes)

- a. Personal or Professional Good News

2. Approve January Meeting Minutes (5 Minutes)

- a. Board vote to approve January 2022 minutes - unanimously approved

3. Questions about Finance and Board Report (25 minutes)

- a. Discussed January 2022 financials and the January Board Report. Updates included:
 - i. New hires at Manzanitas and Lower
 - ii. Staff departures at Upper
 - iii. Benchmarking administrator salaries
 - iv. Plans for performance review process improvements and merit pay considerations going forward
 - v. Facilities/maintenance updates, including:
 1. Quotes for attic remediation at Manzanitas
 2. Mold remediation complete at Lower (and new sump pump)
 - vi. Progress in developing annual budget and use of new financial tool

- vii. Child Care Stabilization Grant application progress for round 2
- viii. Delays with employee retention credit
- ix. PPP loan forgiveness (round 2) submission complete

4. Headlines from Board Projects (25 minutes)

- a. Presentation of Board Recruitment Project updates (Sam)
 - i. Developed materials for board recruitment
 - ii. Schedule time for recruitment training as a next step
- b. MAP Project Updates (Etta)
 - i. Survey has gone out to families to learn more about sliding tuition scale preferences

5. Identified Issues for Discussion (30 Minutes)

- a. COVID PTO considerations and how best to reflect in budget
- b. Fundraising plan and tasks

6. Next Steps & Questions (Remaining Time)

- a. Schedule radon inspection
- b. Continuing planning around board projects
- c. Explore ways to recruit new directors to board