



Progressive Early Education for Social Change

Apple Playschools Board Meeting Minutes

Date	October 17, 2018
Location	Comerica Bank, 101 N Main St, Ann Arbor, MI 48104
Time	5:30-7:15 pm
Board Attendance	Amanda Massey, Dianne Curry, Pete Blank
Staff/Public Attendance	Jessica Carter

1. Official Call to Order - 5:30 pm
2. Introductions (staff and board members)
 - a. Roll Call
3. Meeting Chair - Pete Blank
4. Review of Agenda
 - a. ED/Financial Updates
 - b. Board Business - Old
 - c. Board Business - New
5. ED Report
 - a. Reviewed enrollment and hiring
 - i. Fingerprint approvals taking 45 days
 - ii. Discussion around Plan B for enrollment
 - iii. Goal to reach full enrollment by January 2019
 - b. Discussion on PD involvement with Board meetings
 - i. Ongoing conversation around community board meetings and staff involvement - need for annual agenda
 - ii. ED to continue communicating between PD and Board.
6. Financial Updates
 - a. Continuing to manage cash flow for the fall
 - b. Term Loan discussion and financials
7. Board Business - Old
 - a. Reviewed corporate resolution for signing of term loan at Comerica Bank
 - i. Motion to vote, seconded, motion passed to adopt Corporate Resolution
 - b. Vote to approve Board minutes for August and September
 - i. Motion to vote, seconded, motion passed
8. Board Business - New
 - a. Separation Agreement discussion and need for legal consult/drafting
9. Meeting Adjourned at 7:30 pm