



Progressive Early Education for Social Change

Apple Playschools Board Meeting Minutes

Date	January 17, 2019
Location	Ann Arbor District Library - Westgate Branch, Meeting Room A
Board Attendance	Pete Blank, Nimish Ganatra, Amanda Massey, Stephanie Moore, Ann Stalhandske
Staff/Public Attendance	Jessica Carter
Time	5:30-7:15 pm

- 1. Official Call to Order - 5:35 pm**
- 2. Introductions** (staff and board members)
 - a. Roll Call
 - b. Introductions of new and current board members and Executive Director
 - c. Appreciation for Dianne Curry and all her contributions to the board.
- 3. Meeting Chair** - Pete Blank
- 4. Overview of Apple Playschools, Board Orientation**
 - a. Jessica provided an overview of AP mission statement, history, staff, and programs.
 - b. Pete gave an overview of board work in 2018 and potential direction for 2019 - focus on financial stability and future focus on strategic planning.
- 5. ED Report**
 - a. Update on family recruiting and program staffing
- 6. Financial Report**
 - a. Monthly P & L and Quarterly Balance Sheet review
 - b. Next month: will be able to compare budget to actuals
- 7. Board Business - Old**
 - a. Board meeting schedule and logistics - preference for in-person meetings. Board will continue to meet the third Thursday of the month from 5:30 -7:30 pm at the AADL Westgate Branch. Next meeting February 21.
 - b. Amanda and Pete will coordinate draft of annual board schedule before February meeting for review.
 - c. Board and ED assessment tentatively scheduled for August - board and ED will review assessment tools in coming months to prepare, understand the baseline.



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- d. Board Recruitment: ongoing. Goal is to have 7-9 members. Review parent policy in August and amend policy as appropriate. Potential recruitment area is Grant Writing - Stephanie has some experience and Nimish will reach out to contact, Liz, to see if she is willing to assist in any upcoming grant needs.
 - e. March Community Meeting
 - i. Look into renting space at Gladwin Farms – seats 50 to 60 people. \$35/hour.
 - ii. Board members to bring a snack to pass. Invite attendees to bring something to share. Decide on agenda details at February meeting.
- 8. Board Business - New**
- a. 2020 budget development - goal to pass budget by July 2019, present draft budget to board at May 2019 meeting.
 - b. Potentially reconvene finance committee to assist with budget development
 - c. New board members to send pictures and bios to Maria to post on website (mariarios@appleplayschools.org)
- 9. Adjourn - 7:15 pm**